

SPEAKS TRAVEL SUPPORT REQUEST FORM

Please complete all sections of this form. All travel support requests must include a line item budget of anticipated costs and a brief (≤1-page) statement of support from your faculty advisor.

Section I

1. Full Name _____
2. Email _____
3. Name and email of your PI/faculty advisor _____
4. Amount requested from SPEAKS \$ _____
5. Aare you receiving funding from other sources for this travel?

6. How is this travel related to the SPEAKS program or SPEAKS-related research?

Section II

7.Conference information

Conference/Meeting name and website URL

Name of organization sponsoring this conference/meeting

Conference/Meeting dates

Conference/Meeting location

Method of transportation

Name/location of hotel or other lodging

Are you a presenter at this conference? Yes ____ No ____

Section III

Line item budget of anticipated costs associated with this travel (registration, transportation, lodging)

Section IV

Brief statement of support from your PI/ faculty advisor which includes how this travel will contribute to your research, dissertation or professional development.

Request Submission

Complete this Request Form. Email the completed form along with all requested information, with the subject line "SPEAKS Travel Funding Request", to Melissa Jaunal, SPEAKS Program Coordinator at certtraining@cert.ucr.edu . For full consideration of your request, submit at least one month prior to the start date of your intended travel.