

Certification Requirements for Working with Minors

To ensure the safety and well-being of minors in our programs and activities, it is mandatory for all personnel who will be working with minors or will be in the same vicinity as minors to complete the following mandated trainings. These trainings are designed to provide essential knowledge and skills for creating safe environments and responding appropriately to any concerns that may arise.

Mandated Trainings:

- 1. Keeping Your Higher Education Program Safe (Duration: 15 minutes)
 - This e-course is specifically designed for youth-serving higher education programs, this course teaches learners about appropriate boundaries, how to navigate high-risk situations, and best practices for responding and reporting inappropriate behavior and abuse.
- 2. CANRA Mandated Reporter Training (Duration: 15 minutes)
 - The California Child Abuse and Neglect Reporting Act (CANRA) requires certain individuals, including those who work with minors, to report known or suspected child abuse or neglect. This e-course provides essential information on recognizing and reporting child abuse and neglect in compliance with CANRA.
- 3. Social Media Safety (Duration: 20 minutes)
 - In today's digital age, social media can pose unique risks to minors. This e-course addresses best practices for safely navigating social media platforms, protecting personal information, and recognizing potential dangers online.

Requirement:

Unless you have taken the CE-CERT Praesidium trainings in person, completion of the above-listed ecourses is mandatory for all personnel working with minors or in the same vicinity as minors.

Instructions for Completion:

Upon completion of each e-course, you will be able to download a certificate of completion. Please follow these steps to submit your certificates:

- 1. After finishing each training, locate the option to download or generate your certificate of completion.
- 2. Save the certificate to your computer or device.
- 3. Email the saved certificate(s) to Sara Salsgiver at ssalsgiv@ucr.edu.

Deadline for Submission:

Failure to complete the mandated trainings and submit the required certificates may result in ineligibility to work with minors.

Contact Information:

If you have any questions or encounter any issues during the training process, please do not hesitate to contact **Sara Salsgiver** at <u>ssalsgiv@ucr.edu</u>.

Thank you for your cooperation in ensuring the safety and well-being of minors participating in our programs and activities.