Who's Who in CE-CERT Facilities

Todd Ambriz

- Directs and manages facilities and safety for BCOE and CE CERT
- Directs overall planning of projects through Facility Services and PD&C
- Work with onsite managers to ensure the operation and safety of all BCOE and CE CERT facilities

Mike Todd (20% FTE)

- Space Planning: Long term space assignment and research space needs
- Tenant Coordination: Leases, space requirements, tenant long term planning
- Facilities and Safety Management: monthly facilities meeting, broad facilities decisions and policies
- Large Project Coordination: deferred maintenance, facility/lab upgrades

Henry Gomez

- Property manager for all CE-CERT buildings (e.g. repairs, upgrades, logistics, security, maintenance) (Backup: Todd)
- Safety/EH&S manager (Backup: Todd)
- Oversee any renovations, building projects, landscaping and other services (Backup: Todd)
- Monitor overall building systems performance (Backup: Todd)

Carolyn Ray

- Purchasing for Facilities (non-research) (Backup: Valerie)
- Ensures front office operations are running smoothly. Serves as backup for front desk
- Accounts Payable for CE-CERT's monthly bills and accounts (e.g. utility bills, lease payments, fedex).
- Card Badge System manager (Backup: Henry)
- Facilities Work Orders (Backup: Henry)

UCR CE-CERT