

Departmental C&G Post-Award Policy: In order to meet and maintain Uniform Administrative Requirements, Cost Principles, and Audit Requirement for Federal/State/Private awards, the Financial Administrative team is requiring that all PI's who are awarded **new** contracts and grants administered through CE-CERT undergo an initial implementation meeting with the Financial Administrative team. The initial implementation meeting will allow both the PI and Admin team to understand the terms and conditions of the new award prior to releasing the funding for use. The initial orientation includes, but is not limited to: reporting requirements, budgetary constraints, cost share commitments, personnel forecasts and potential new hires, task orders/milestones, subcontracts, as well as another unique provisions of the contract. By establishing good communication processes, both parties can achieve a clear and mutual understanding of the contract requirements and the roles and responsibilities in order to reduce future problems.